



The WILLIAM STATES LEE COLLEGE of ENGINEERING
UNC CHARLOTTE

THE UNIVERSITY OF NORTH CAROLINA AT CHARLOTTE
9201 University City Boulevard

Charlotte, NC 28223-0001

(704) 687-____ ~ Fax (704) 687-82____

Memorandum

To: Parking Services

From:

Date:

Re: Purchase of ____ Parking Vouchers & / or ____ Parking Tokens

Due to outside visitors attending on-campus College of Engineering events in the near future, we will need to purchase ____ parking vouchers & / or ____ parking tokens.

Please charge ____ vouchers & / or ____ tokens to fund #_____ account _____, \$_____.

Thank you.