



Jennifer Eklund <jeklund3@uncc.edu>

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## REMINDER - Administrative Meeting, Thursday, August 31st at 3:30 p.m. in EPIC 1332

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Jennifer Eklund <jeklund3@uncc.edu>

Tue, Aug 29, 2017 at 9:39 AM

To: COE-BSS-SSS-group@uncc.edu, Miaya Milligan <mmillig7@uncc.edu>, Cathy Duke <Cathy.Duke@uncc.edu>

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The Administrative Meeting is Scheduled for Thursday, August 31st at 3:30 p.m. in EPIC 1332.

### AGENDA:

1. Welcome and Introductions
2. Tuition and Scholarship Presentation - Stacy Leotta, Associate Director, Sponsored Research
3. Records Retention, hanout from legal
4. Updates and questions

Please plan to attend and look forward to seeing everyone.

Thank you,

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