

## **MINUTES**

### **COLLEGE OF ENGINEERING FACULTY ORGANIZATION (CEFO)**

***Tuesday, January 19, 2021, 11:30 AM Meeting via Zoom***

#### **Call to Order**

CEFO President Maciej Noras called the meeting to order and reviewed the agenda.

#### **Attendees**

An attendance sheet was not available, there were 83 people in attendance

#### **Approval of Minutes**

Minutes were approved by unanimous consent using indicating tools within the Zoom platform.

#### **Dean's Report**

Dean Keynton thanked the search committee for the Associate Dean for Research search, and welcomed Dr. Bridgid Mullany. He thanked the large number of faculty who attended the Niner Research review. He reminded everyone about Graduate Fellowship upcoming deadlines and asked faculty to encourage students to apply. He indicated that on Jan 29<sup>th</sup> he would be meeting with the University Strategic Planning Steering Committee, and expected to have the goals available for flow down after that. He closed wishing everyone a Happy New Year.

#### **Standing Committee Reports**

- CEFO Executive Committee (CEFEC)
  - Maciej Noras, CEFO President, reviewed the CEFO initiative for this academic year, including the Policy and Procedures effort and the CEFO Constitution review. He also announced the pending formation of a College Staff Council.
- College of Engineering Academic Policy and Curriculum Committee (CEAPCC)
  - James Conrad reviewed the goals of the committee. Announced that they have completed all Undergraduate curriculum requests and indicated that they have been processing them in approximately one week. He reminded everyone to get any last-minute changes in as soon as possible.
- No report:
  - College Administrative Council (CAC)
  - College of Engineering Academic Policy and Curriculum Committee (CEAPCC)
  - College Review Committee (CRC)
  - College of Engineering Faculty Appeals Committee (CEFAC)
  - Strategic Planning and Assessment Resource Team (SPART)
  - College of Engineering Computing Facilities Advisory Committee (CFAC)
  - College of Engineering Graduate Committee (CEGC)
  - College of Engineering Reassignment of Duties Committee (CERDC)
  - College of Engineering Undergraduate Administrative Committee (CEUAC)

## Special Committee Reports

- Online Standards Committee
  - No report.
- COE Diversity and Inclusion Committee
  - No report.

## Unfinished Business and General Orders

Maciej Noras, CEFO President, reviewed the Policy and Procedure documentation effort, which was initiated by Dean Keynton and is being executed by CEFO. He explained the CEFO Executive Committee approach to accomplishing the effort, including mining of Policy and Procedure data, departments and organizations involvement, identifying gaps, and mapping to University Policies.

Glenda Mayo, CEFO President-elect, reviewed the findings of the P&P Discovery subcommittee. She presented some of the data that came out of the Discovery subcommittee's survey of the faculty. Maciej thanked the Discovery committee for their service.

Aidan Browne, CEFO Secretary, reviewed the process of seeking additional nominees for empty positions on the six Policy and Procedure subcommittees, and the process of polling all nominees on their preferential areas. He discussed how the Executive Committee then formed the subcommittees, and presented the results. Questions were then fielded from the floor:

- It was asked if changing membership representatives for subcommittees within a department was allowed; Maciej indicated that would be ok within the week and asked for volunteers for the few remaining slots. The subcommittees are listed here: <https://engr.uncc.edu/faculty-and-staff/cefo-faculty-organization/cefo-committees>
- It was asked if a unit like OSDS needed membership on all committees when they don't participate in certain areas; Maciej indicated that leaving those vacant was acceptable.
- It was asked who would chair each committee; Aidan indicated that each will select their own chair when they convene. Maciej indicated that the Coordination subcommittee will arrange a kickoff meeting for all the subcommittees.

Maciej encouraged each of the subcommittees to consult with subject matter experts as needed. Glenda indicated that they should also consider consulting with any related University level committees.

## New Business

- None

## Special Topics

Dr. Brigid Mullany, recently appointed Associate Dean of Research for the College, introduced herself. Indicated that she will start February 1<sup>st</sup>, but has already started reviewing the Research Portfolio of the College. She indicated that she will begin reaching out to individuals regarding their research efforts. In the first year she plans to identify collaborative teams for proposals, and getting the mentoring program structured for junior faculty. She indicated that she has already had contact with the Graduate Program Coordinators regarding increasing graduate student enrollment. She indicated that she has an open door policy and invited input from all.

Praveen Ramaprabhu then presented on the Patent PhD program “PATENT: Pathways to Entrepreneurship”. It is a proposed program in which Doctoral candidates in STEM fields can satisfy Ph.D. requirements through the development of potentially patentable technology.

### Adjournment

The meeting was adjourned at 12:21.