

MINUTES

COLLEGE OF ENGINEERING FACULTY ORGANIZATION (CEFO)

Tuesday, September 15, 2020, 11:30 AM Meeting via Zoom

Call to Order

CEFO President Maciej Noras called the meeting to order and welcomed everyone to the 2020/2021 academic year.

Attendees

An attendance sheet was not available, there were 112 people in attendance

Approval of Minutes

Minutes were approved by unanimous consent using indicating tools within the Zoom platform.

Dean's Report

Dean Keynton introduced himself and welcomed everyone. He reviewed the mission of the College, and reminded everyone that our focus is applied engineering programs, with reduction to practice. He thanked everyone for the COVID-19 response and the efficient continuity of delivering and assuring students continued to get a top-quality education. He reviewed 3-year enrollment trends and the distribution of faculty and staff across the College. He then reviewed the College's 3-year research portfolio of awards, patents, and journal publications. He did a comparison of research foci between areas mentioned during introductory Department meetings and a word cloud of research proposals submitted. He then reviewed the upcoming budget cuts of 5% this year and a possible permanent cut next year; he reiterated that we will get through this. He then held a short Q&A with a question on how growing the research enterprise insulates us from state budget issues.

Standing Committee Reports

- CEFO Executive Committee (CEFEC)
 - Maciej Noras, CEFO President, reviewed the dates of all meetings for the academic year, both regular meetings and special meetings. The schedule is on the CEFO website at <https://enr.uncc.edu/faculty-and-staff/cefo-faculty-organization> . He also indicated that CEFEC will be doing a review of the Constitution as well as a review of the roles of the standing committees.
- College of Engineering Academic Policy and Curriculum Committee (CEAPCC)
 - Jim Conrad, chair, introduced the committee members. He indicated that the committee will be updating its outdated bylaws. The committee will also be identifying a response-time goal for curricula review.

- College Review Committee (CRC)
 - Milind Khire, chair, introduced the committee members. He reviewed 2019-20 activities: 11 faculty dossier reviews, 5-year reviews of two chairs, annual review for three associate deans, and a review of the dossier of Dean Keynton for tenure. The committee plans to do a presentation to CEFO at a future meeting about how to apply for reappointment, promotion and tenure. He indicated that they were about to kick off their 2020-21 activities and responsibilities.
- College of Engineering Faculty Appeals Committee (CEFAC)
 - Maciej Noras indicated that there are no elected members of this committee, it did not appear on the Spring 2020 ballot. He indicated that we will work to hold nominations and election for the committee.
- College Administrative Council (CAC)
 - Dean Keynton indicated that CAC had no report at this time.
- College of Engineering Computing Facilities Advisory Committee (CFAC)
 - Bill Ardern, chair, reviewed the Spring 2020 meeting topics, including the OneIT Initiative, updates to Mosaic services, strategic concerns moving forward of IT budgeting/purchasing and compliance with new security policies, the future of Mosaic Labs availability to students outside the College. He reviewed the impacts of OneIT, including 4 positions slated to move from Mosaic to Enterprise teams, updates to Mosaic services, evolution of the Mosaic Windows desktop to differential offerings for faculty, staff and labs, and IT security compliance.
- College of Engineering Graduate Committee (CEGC)
 - Ron Smelser, ex-officio, indicated that the committee was spooling up for the new year, and identifying a new chair.
- College of Engineering Reassignment of Duties Committee (CERDC)
 - No report.
- Strategic Planning and Assessment Resource Team (SPART)
 - Cathy Blat, Assitant Dean for Student Experiences, reviewed the purpose and framework of SPART, including assessment reviews. The committee meets monthly and has a shared repository of all reports assessabke at \\mosaic.uncc.edu\dfs\org\osds-spart on Mosaic windows workstations. She reported that last academic year they updated the student surveys to map the new ABET criteria 1-7 to the old a-k, and strategies to increase student enrollment. This year they plan to summarize and report results on advising questions, revise alumni/employer surveys and any other charges from the new dean.
- College of Engineering Undergraduate Administrative Committee (CEUAC)
 - Dean Smelser introduced the committee, indicated monthly meetings are scheduled, but that the committee only meets when needed. They discuss and deliberate College-wide issues, attempt policies, progression requirement and catalog issues. They also maintain uniform practices across Departments, provide input on University policies, and receive information on University initiatives.

Special Committee Reports

- Online Standards Committee
 - Regina Vrikkis reviewed how the committee helped faculty to get ready for on-line teaching this fall. She indicated that there is a canvas course that faculty members can use to help teach each type of course (synchronous, asynchronous, online, hybrid), and gave an overview of all of the content available, which can be accessed at: <https://uncc.instructure.com/enroll/FWRL49>
- COE Diversity and Inclusion Committee
 - Valentina Cecchi, chair, introduced the committee and their charge for Dean Johnson in December 2019, including reviewing departmental recruiting, exploring curriculum opportunities to better support College's core value on diversity, investigating training opportunities for faculty and staff, and pursuing initiatives identified. In the coming academic year they plan to create a College diversity dashboard, offer training, include student representatives, and encourage faculty to apply for Chancellor's Diversity Challenge Funds.

Special Orders

Glenda Mayo, President-elect, gave a welcome to the new faculty on behalf of CEFO. The Dean and Department Chairs then introduced each of their new Faculty and Staff.

Unfinished Business and General Orders

Eric Huhn, College Facility and Laboratory Safety Engineer, gave an overview of COVID-19 preparations update across the College, including the status of each building. They are summarized at <https://enr.uncc.edu/about-us/safety/covid-19-actions>

New Business

- Dean Smelser announced that there was an opening on the Academic Integrity Hearing Board.
- Aidan Browne introduced the upcoming College Policy and Procedure update, which will be detailed at the next meeting, including the formation of numerous committees to make it happen.

Adjournment

The meeting was adjourned at 12:58.