

Quick Reference Guide to EPAFs

Default Routing Queue

Allows the user to customize the routing queue for every type of EPAF that they create.

1. Select EPAF Originator Summary

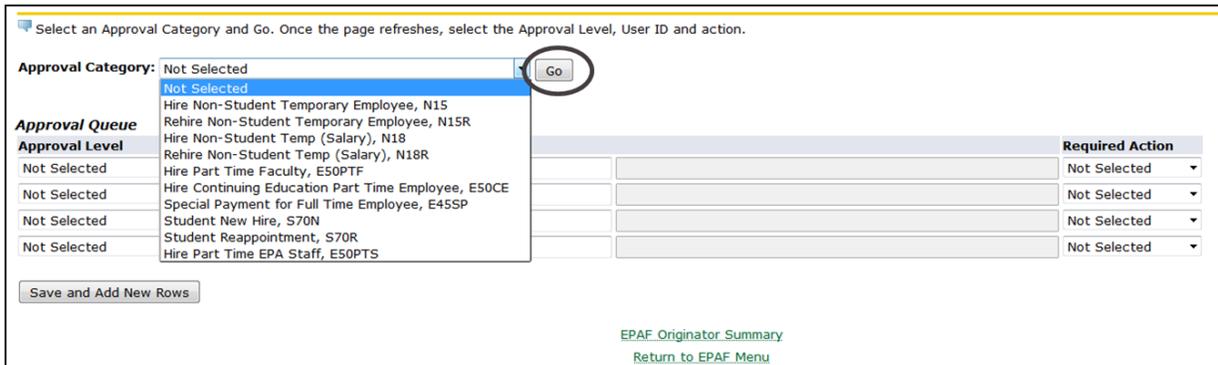


2. Then, select: Default Routing Queue



3. Select the Approval Category (EPAF type) from dropdown list.

4. Click Go.



5. Choose the users for each Approval Level

