

## Administrative Meeting - Workshop Materials and PPT

**Eklund, Jennifer** <jeklund3@uncc.edu> To: COE-BSS-SSS-group@uncc.edu Wed, Feb 8, 2017 at 12:32 PM

Here is the information from yesterday's Administrative Meeting.

Thank you!

The group suggested that I send you the materials that I handed out yesterday so you can share with the people that were unable to attend.

## Student EPAF Instruction Manual

Here is a link to the NinerTalent Resources webpage, where users can find "How to Videos" and Training Guides. http://hr.uncc.edu/ninertalent

Here is a link to the User Guide Page: http://hr.uncc.edu/ninertalent/user-guides. Once you are on the page, look under Applicant Tracking User Guides and click on the Temp Hire Applicant Tracking link. This is the guide you will use for all temp hires (student and non-student).

EPIC students searching for jobs can visit http://studentemployment.uncc.edu/ to find out about the different types of jobs on and around campus.

Attached please find PIM 63 and a Student Pay Scale.

Please let the group know that I shared the input that was received about the new PIM and the manual time log with both Tracy Worthey and Rebecca Urquhart.

Please provide me with any feedback that you receive about the workshop. Good or bad, it always helps me to improve.

~tms

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## 4 attachments

- Student Employment FYI Sheet-Revised.docx
  15K
- Student Employment WorkshopTS.pptx 2221K
- PIM 63 for Student Hiring Coordinator Workshops.docx 267K
- Pay Rate Scale with Comments.docx 268K