

MINUTES

COLLEGE OF ENGINEERING FACULTY ORGANIZATION (CEFO)

Thursday, April 1, 2010, 12:30 PM

Cameron, Room 101

The following individuals signed the attendance sheet:

- COLLEGE OF ENGINEERING: R. Johnson, T. Rufty, R. Smelser
- CIVIL ENGINEERING: M. Kane, S. Pulugurtha, W. Saunders, K. Warren, D. Weggel, J. Wu
- ELECTRICAL AND COMPUTER ENGINEERING: D. Binkley, L. Casperson, M. Hasan, Y. Kakad, J. Xie.
- ENGINEERING MANAGEMENT: C. Lim, E. Ozelkan, Y. Sireli, S.G. Teng.
- ENGINEERING TECHNOLOGY: N. Byars, D. Chen, R. Coowar, D. Cottrell, B. Gehrig, J. Gresser, J. Hildreth, D. Hoch, T. Jarrell, P. Kabengela, J. Kimble, N. Lu, D. Murphy, M. Noras, C. Orozco, R. Priebe, P. Schmidt, D. Sharer, B. Sherlock, A. Sleiti, R. Swan, P. Tolley, J. Urbas, A. Zhou.
- MECHANICAL ENGINEERING AND ENGINEERING SCIENCE: A. El-Ghannam, H. Fang, Y. Hari, R. Hocken, E. Morse, B. Mullany, S. Patterson, Scott Smith, A. Soliman, M. Uddin, H. Zhang, N. Zheng.
- GUESTS: J. Stein.

Documented attendance: 55 total, 46 voting faculty.

Quorum of voting faculty: 52.

1. Welcome

CEFO president James Bowen called the meeting to order at 12:31 p.m.

2. Approval of Minutes (Barry Sherlock)

A motion was made to modify the minutes of the September 3, 2009 CEFO meeting by appending the following sentence to item 6: "In response to a question, Mr. Humphrey confirmed that the use of attendance sheets is allowable under FERPA rules". The motion was seconded and passed.

A motion to approve the minutes of the January 21, 2010 CEFO meeting was seconded and passed.

3. Academic Integrity, Information and Resources For Faculty (Ron Smelser)

Ron Smelser gave a presentation describing the University's academic integrity process for dealing with student academic integrity violation. The academic integrity policy is described in Policy Statement 105, posted on the Office of Legal Affairs website. (Dr. Smelser's presentation is posted on the CEFO web page.)

3a. Special Announcement (Jim Bowen)

Jim Bowen asked faculty to emphasize to their students the importance of the SPART surveys, and to encourage students to participate in the surveys. He also encouraged all faculty to participate in the current University level committee elections.

4. CEFO Election Preview, Call for Nominations (Ertunga Ozelkan)

Ertunga Ozelkan gave a presentation on the forthcoming CEFO election. The elections cover three COE committees and six standing committees of the University. A description of each University committee may be found at www.provost.uncc.edu/FacGov/. Advantages of participation in committees include: Service is part of our RPT process; Meet faculty outside the College; Provide an Engineering perspective on issues to the University; Help shape University policy.

5. CEFO Constitution and Bylaws Update (Peter Schmidt)

Comments from reviewers of the revised constitution revealed that the document used as a revision basis was likely not the latest approved revision of the constitution. The correct document is in transit from a past officer of the Executive Committee for review. The CEFO executive committee agreed that the proper way forward was to delay the vote, pending additional review of both a hand marked copy of the Constitution as well as associated meeting minutes retrieved from campus archives.

Two documentation control techniques will be applied to the new revised document, as follows. A standard revision block will be added to the electronic file, so that changes can be more easily tracked. A revision log will be created, so that change rationale and details are recorded.

The revised timeline is as follows:

05/31/2010	Post updated revision to constitution on consent link
05/31/2010	Post revision log with narrative on consent link
Sept. 2010	First CEFO meeting of 2010-2011, Remind Faculty
Nov. 2010	Discussion and vote on revised constitution
12/31/2010	Post revised bylaws for review on consent link
02/28/2011	Comment period for revised Bylaws ends

6. Dean's update (Bob Johnson)

Dean Johnson gave a detailed presentation on the 2010-2015 Strategic Plan. The presentation, which is posted on the CEFO web page, was structured as follows:

- The Vision, Mission, and Goals of the College
- Environmental Scan
- Challenges
- Opportunities
- Targets

7. Adjournment

The meeting was adjourned at 1:41 p.m.