

MINUTES
COLLEGE OF ENGINEERING FACULTY ORGANIZATION
(CEFO)

Tuesday, November 27, 2018, 12:15 PM

Lunch available at 12:00 PM

Duke 345

The following individuals signed the attendance sheet:

Robert E. Johnson, Ronald E. Smelser, Hansang Cho, John Daniels, Nicole Braxtan, Olya Keen, Mariya Munir, Mei Sun, Asis Nasipuri, Kathryn Smith, Hamed Tabkhi, Tiefu Zhao, Nicole Barclay, Navid Goudarzi, Carlos Orozco, Jacelyn Rice, Omidreza Shogli, Jake Smithwick, Weimin Wang, Scott Smith, Konstantinos Falaggis, Jun Xu, Simon Hsiang, Gabriel Zenarosa, Valentina Cecchi, Maciej Noras, Anthony Brizendine, Fareena Saqib.

(28 attendees)

Agenda:

1. Welcome and short remarks from CEFO - Dr. Valentina Cecchi, President

Valentina Cecchi called the meeting to order at 12:15 p.m.

Short history of focused meetings was presented followed by solicitation of suggestions for the CEFO meeting topics.

Discussion was initiated on the review process, with John Daniels speaking on importance of clarity and consistency of the process, followed by Dean Johnson's overview of the DRC procedure. Use of templates for finding the necessary information was outlined.

2. Discussion on the tenure and promotion process - College Review Committee (CRC) - Dr. Milind Khire, CRC Chair

Review of Teaching, Research and Service expectations was presented.

Teaching – importance of teaching evaluations, peer review assessments was underlined. Publishing on teaching and pedagogy can also be a factor, along with graduate and undergraduate student mentoring. Expectations across departments may be different.

Research – grants and publications are important, expectations may differ depending on the discipline. Make sure the PI or co-PI contribution is specified (including number of students funded). Try to diversify grants. There is no specific \$\$ number for grants, and this can be compensated for by showing productivity in other areas, e.g. publishing. Conference vs. journal publications – in some disciplines the conference publications can be more important, make sure the significance is pointed out and explained. Define contributions in publications.

Service – seek balance between internal and external service, volunteer for review panels in funding agencies as this can benefit research funding. Consider college and university-wide service, as this broadens your contacts and knowledge of people's expertise.

3. Closing - Dr. Valentina Cecchi

Meeting adjourned at 1 pm.